**Title**

First name Surname

**Abstract**

The abstract contains a concise description of the objective(s), methodology and main findings of the paper.

**Keywords**

A list of up to five keywords should be provided separated by semicolon.

**1 Introduction**

The manuscript is submitted as a Microsoft Word file without any specific graphical and typographical edits. The format of the manuscript is by default a one column A4 with no text header, footer, and page numbering; all style tags are removed. Paragraphs are separated by a space, not tabs. As a font standard, Calibri 12-points is required. The whole text is left-aligned. Automated citations and links are not applied. “*All direct citations are italicized, however, the quotation marks themselves are not italicized*.” (Surname 2021, 5).

**2 Further Chapter**

In the text, reference is given to the author’s name (without initials), followed by the year of publication and page number(s) (both in parenthesis), e.g. (McGinn 2008, 12). Each in-text citation matches up with an entry in a reference list, where full bibliographic information is provided.

**2.1 Subchapter**

The total length of a paper, including images, tables and figures inserted into the text, should not exceed 50 authors pages (90.000 characters including spaces).

**3 Conclusion**

All images, tables and figures are attached separately, while their descriptions are marked and included in the text. All figures are provided in curves. All images are provided with copyright license granted to the publisher.

**Notes**

[1] A list of notes is located in a separate section between the text and the final list of References.

[2] In the text, the number of the note is given in Arabic numerals in square brackets.

**References**

References at the end of a study are listed alphabetically and follow the author-date system of the Chicago Manual of Style.

**About the author(s)**

The author’s data include name, surname, degrees, affiliation, main professional achievements, professional headshot, and email of author(s).